

# **BOONE COUNTY BOARD OF COMMISSIONERS**

## **MINUTES OF THE MARCH 3, 2025 MEETING**

The Boone County Board of Commissioners met in regular session at 9:00 AM on Monday, March 3, 2025, in the Connie Lamar Meeting Room located on the main floor of the Boone County Annex Building at 116 W. Washington Street, Room 105, Lebanon, IN 46052 with the following personnel in attendance:

Scott Pell	Commissioner, President
Tim Beyer	Commissioner, Vice President
Donald Lawson	Commissioner
Beth Copeland	County Attorney
Kaylee Jessie	Executive Administrator

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### **DETERMINATION OF QUORUM AND PLEDGE TO THE FLAG**

Commissioner Pell opened the meeting at 09:00 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison.

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### **MINUTES**

Commissioner Beyer moved to approve the Minutes Memorandum of Executive Session, Special Meeting and Findings related to the Township Assistance Appeal on February 20, 2025. Commissioner Pell seconded the motion. Motion passed 2-0 as Commissioner Lawson was not in attendance.

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### **IN THE MATTER OF OLD BUSINESS**

1. Commissioners' Rules of Procedure
    - a. Commissioner Beyer moved to table rules of procedure. Commissioner Lawson seconded the motion. Motion passed 3-0.
    - b. Commissioner Beyer moved to resend the approval of the PCOR 81R in the amount of \$1,948,532.00. The motion was seconded by Commissioner Pell and passed with a vote of 2-1.
  2. Henriott Non-Disclosure Agreement and Health Insurance Data
    - a. Commissioner Beyer moved to approve signing a letter to move forward. Commissioner Pell seconded the motion. Motion passed 2-1.
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### **IN THE MATTER OF NEW BUSINESS**

1. Legal Issues
  - a. No Legal issues were presented
2. In the Matter of 2024 Annual Report of BATS
  - a. Anita Bown presented the Boone County Senior Services Pass-through agreements for consideration. Commissioner Beyer moved to approve; Commissioner Lawson seconded the motion. Motion passed 3-0.

3. TMS&C, P.C. Engagement for the Assessor's Office
  - a. Jennifer Lasley, Boone County Assessor presented the engagement letter and noted the cost for legal counsel is \$360.00/hour with no overhead cost. Commissioner Beyer moved to approve; Commissioner Lawson seconded the motion. Motion passed 3-0.
4. Baker Tilly Agreement for Services for the Auditor's Office
  - a. Debbie Crum, Boone County Auditor, presented the Baker Tilly and its affiliates agreement letter and scope of work. Commissioner Beyer moved to approve; Commissioner Lawson seconded the motion. Motion passed 3-0.
5. County Attorney Job Description  
Commissioner Beyer made a motion to approve; Commissioner Lawson seconded the motion. Motion passed 3-0.
6. Executive Administrator job description
  - a. Commissioner Beyer made a motion to approve; Commissioner Lawson seconded the motion. Motion passed 3-0.
7. Human Resources Coordinator and Generalist job description.
  - a. Commissioner Beyer made a motion to approve; Commissioner Lawson seconded the motion. Motion passed 3-0.
8. Brandt Construction Cost Increase
  - a. Max Mendenhall, Director of Capital Investments, presented the Brandt Construction Cost Increase Proposal of \$43,800.00, regarding the courthouse windows. Commissioner Beyer made a motion to approve; Commissioner Lawson seconded the motion. Motion passed 3-0.
9. Brandt Construction proposal credit
  - a. Max Mendenhall, Director of Capital Investments, presented the Brandt Construction proposal credit of \$14,595. Commissioner Beyer made a motion to approve; Commissioner Lawson seconded the motion. Motion passed 3-0.
10. US Hydrovac Master Service Agreement, Customer Sheet, and Rate Sheet
  - a. Commissioner Lawson made a motion to approve; Commissioner Beyer seconded the motion. Motion passed 3-0.
11. Schindler proposal CHOE-DBTPAN (2024.5.1)
  - a. Commissioner Lawson made a motion to approve; Commissioner Beyer seconded the motion. Motion passed 3-0.
12. Veridus Group LOR #148 - for ASI Signage Quote No INDY 69001
  - a. Commissioner Lawson made a motion to approve; Commissioner Beyer seconded the motion. Motion passed 3-0.
13. Veridus Group LOR #149 for Center Township Electric LLC invoice #1375
  - a. Commissioner Beyer made a motion to approve; Commissioner Lawson seconded the motion. Motion passed 3-0.
14. Veridus Group LOR #150 for Hagerman's PCO #100
  - a. Commissioner Beyer made a motion to approve; Commissioner Lawson seconded the motion. Motion passed 3-0.
15. Veridus Group LOR #151 for Hagerman's PCO #097
  - a. Commissioner Beyer made a motion to approve; Commissioner Lawson seconded the motion. Motion passed 3-0.
16. Veridus Group LOR #115A for Hagerman's PCO #108
  - a. Commissioner Beyer made a motion to approve; Commissioner Lawson seconded the motion. Motion passed 3-0.
17. Veridus Group LOR #155 for Security Pros INV #44258
  - a. Commissioner Beyer made a motion to approve; Commissioner Lawson seconded the motion. Motion passed 3-0.

18. Veridus Group LOR #156 for Center Township Electric LLC invoice #137
    - a. Commissioner Beyer made a motion to approve; Commissioner Lawson seconded the motion. Motion passed 3-0.
  19. E&B Paving Change Order #2 for Bridge #17
    - a. Commissioner Beyer made a motion to approve; Commissioner Lawson seconded the motion. Motion passed 3-0.
  20. E&B Paving Change Order #4 for Bridge #19
    - a. Commissioner Beyer made a motion to approve; Commissioner Lawson seconded the motion. Motion passed 3-0.
  21. INDOT Change Order #1 for Bridge #84
    - a. Commissioner Beyer made a motion to approve; Commissioner Lawson seconded the motion. Motion passed 3-0.
  22. USI Consultants, Inc PE Supplemental for Bridge 61
    - a. Commissioner Lawson made a motion to approve the payment; Commissioner Beyer seconded the motion. Motion passed 3-0.
  23. BFS Task Order #54 Comcast Fiber Build- Area 1, Construction Inspection
    - a. Commissioner Beyer made a motion to approve; Commissioner Lawson seconded the motion. Motion passed 3-0.
  24. BFS Task Order #55 Comcast Fiber Build- Area 2, Construction Inspection
    - a. Commissioner Beyer made a motion to approve; Commissioner Lawson seconded the motion. Motion passed 3-0.
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### **STAFF REPORTS**

- APC
    - a. None
  - Capital Investments / Facilities
    - a. None
  - Health Department
    - a. None
  - Highway Department - Nick Parr gave a brief staff update
    - Bridge 84
    - Community Crossings project and bid submissions process
    - DocuSign
  - Human Resources
    - a. None
  - IT Support
    - a. None
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### **ELECTED OFFICIALS**

Kevin Van Horn gave a comment on a previous issue

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### **PUBLIC COMMENT**

Yvonne Cope, Zionsville gave comments on previous meetings  
Jody Stewart, Lebanon gave comment on a previous comment

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### **APPROVAL OF CLAIMS**

- 1) Commissioner Beyer moved to approve claims. The motion was seconded by Commissioner Lawson and passed unanimously, with a vote of 3-0.

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### **COMMISSIONERS' COMMENTS**

Kaylee Jesse was congratulated for her years of service to the County and wished well in her next endeavors.

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### **ADJOURNMENT**

With no further business, Commissioner Beyer moved to adjourn the Boone County Commissioners' Meeting. The motion was seconded by Commissioner Lawson and passed unanimously, with a vote of 3-0.